

# Learner Return to Campus Procedures



## Practice Health and Safety Protocols

Learners will adhere to all health and safety protocols outlined in the Safe Steps Guidebook as posted on the Winfree Academy website..

- Social Distancing
- Personal Protective Equipment/Face Coverings
- Hand Washing and Disinfecting with Monk Wipes and hand sanitizer



## Daily Health Pre-Screen

Learners should prescreen themselves for any of the following COVID-19 symptoms BEFORE coming to school: fever of 100 degrees Fahrenheit or higher, loss of taste or smell, cough, difficulty breathing, shortness of breath, headache, chills, sore throat, congestion or runny nose, shaking or exaggerated shivering, significant muscle pain or ache, diarrhea, and nausea or vomiting. Anyone with the symptoms should NOT come to school and should engage in Winfree's Virtual Academy.



## Arrival/Dismissal

- Be at school on time - no early drop offs allowed.
- Upon dismissal, immediately leave the building.
- Parents picking up students during the day will call ahead so that students can be sent or accompanied to parent vehicles upon arrival. Parents cannot enter building to pick up their learner during the school day



## On-Campus Health Screening

Upon arriving to campus, each learner will be screened by a staff member for the symptoms listed above AND must have their temperature taken with the contactless thermometer.

- If the temperature is less than 100.00 degrees Fahrenheit, the learner may enter the building.
- Anyone with a temperature of 100.00 degrees Fahrenheit or greater may not be granted access to the building and will return home with further instructions.



## Face Mask

- Face masks must be worn at all times inside of the buildings.
- Wear your face mask properly covering your nose and mouth.



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## Classroom Protocols

- Learners should use a Monk Wipe to wipe down their table, computer, and chair prior to being seated for class.
- Learners will sit one person per table with all tables spaced within the classroom to meet minimum social distancing requirements.
- Learners will be asked to bring their laptops, personal or borrowed WACS device, to and from school each day. Learners may NOT share computers.

## Classroom Passes

- Only one learner will be allowed out of the classroom at any time.
- Only one learner will be allowed in the restrooms at any time.
- Restrooms will be closed daily @ 11:30am to clean for the afternoon session.

## Visitors

All Winfree Academy buildings will be closed to the public until further notice.

- Parents without a confirmed appointments will not be able to enter the buildings.
- Parents who need to drop off items to their learner will interact with the attendance clerk through an outdoor intercom system.
- Parents who need to pickup their learners will need to call in advance to let the attendance clerk know. Parents will be required to show identification through the door to the attendance clerk to ensure that they are on the learner's approved pickup list.

## Health and Safety Concerns

As stated previously, all learners and staff will be required to wear a face covering at all times within the building.

- Should a learner be found to not be wearing their mask properly, they will first be provided a gentle reminder by staff.
- Should a learner continue to be found not wearing their mask properly, they will face disciplinary action as outlined in the Student Code of Conduct. Consequences may include removal from the classroom, and removal of in-person class privileges.
- Learners and families who have concerns about health and safety procedures may address them with their campus principal, enter a concern through Fraud and Ethics Reporting under "Contact Us" on our website, and/or contact the Task Force at [taskforce@wacsd.com](mailto:taskforce@wacsd.com).

