

Special Education Full and Individual Initial Evaluation (FIIE) Timeline

The school district **receives** written consent for an FIIE signed by the student's parent or legal guardian (including students under 5 years of age by September 1 not enrolled in public and charter schools, and students enrolled in a private or home school setting).

at least 45 school days prior to the last day of instruction

The written report of the evaluation must be completed **not later than the 45th school day** following the date written consent was received.

The Admission, Review, and Dismissal (ARD) committee shall **determine eligibility not later than 30 calendar days** from the date of the evaluation report. If the 30th day falls during the summer, the ARD committee shall meet no later than the first day of school in the fall*.

If a student has been absent **three or more days** from school during that period, then the written report of the evaluation must be completed **not later than (45 + # of days absent) school days** following the date written consent was received.

The ARD committee shall **determine eligibility not later than 30 calendar days** from the date of the evaluation report. If the 30th day falls during the summer, the ARD committee shall meet no later than the first day of school in the fall*.

at least 35 but less than 45 school days before the last day of instruction.

The written report of the evaluation must be completed and the written report provided to the parent or legal guardian **not later than June 30** of that year.

The ARD committee shall **determine eligibility not later than the 15th school day of the following school year** to consider the evaluation*.

If a student has been absent **three or more days** from school during that period, then the written report of the evaluation must be completed **not later than (45 + # of days absent) school days** following the date written consent was received.

The ARD committee shall **determine eligibility not later than 30 calendar days** from the date of the evaluation report. If the 30th day falls during the summer, the ARD committee shall meet no later than the first day of school in the fall*.

less than 35 school days before the last instructional day of the school year.

The written report of the evaluation must be completed **not later than the 45th school day** following the date written consent was received (into the following school year).

The ARD committee shall **determine eligibility not later than 30 calendar days** from the date of the evaluation report. If the 30th day falls during the summer, the ARD committee shall meet no later than the first day of school in the fall*.

*Unless the initial evaluation indicates that the student will need extended school year services during that summer, then the ARD committee must determine eligibility as promptly as possible.



Written Parent Request for Referral: Prior Written Notice of the school's proposal to conduct an evaluation or refusal, along with Notice of Procedural Safeguards, must be provided to parents not later than 15 school days from date of written request.



Frequently Asked Questions

What is considered as the “first day” of the initial evaluation timeline?

The first day of a full individual and initial evaluation timeline is the first school day following the date written consent is **received** by the local education agency (LEA) from the parent. [19 Texas Administrative Code, §89.1011\(c\)\(1\). Full Individual and Initial Evaluation](#)

What is considered the date of report in reference to completing an initial evaluation?

The date of report for a full and individual initial evaluation is when the evaluation, including data gathering, has concluded, and the multidisciplinary team has determined if the student meets the criteria for a disability condition and has specified the educational needs of the student. [34 Code of Federal Regulations § 300.301\(c\)\(2\)](#)

When are absences added to the initial evaluation timeline?

Absences are added to the initial evaluation timeline once the student has accumulated at least three absences. [19 Texas Administrative Code, §89.1011\(c\)\(1\). Full Individual and Initial Evaluation](#)

What if a student transfers to another LEA during the evaluation process?

If a student was in the process of being evaluated for special education eligibility by an LEA and enrolls in another LEA before the previous LEA completed the full individual and initial evaluation, the new LEA must coordinate with the previous LEA as necessary and as expeditiously as possible to ensure a prompt completion of the evaluation in accordance with 34 CFR, §300.301(d)(2) and (e) and §300.304(c)(5).

The original evaluation timeline does not apply if:

- (1) the new LEA is making sufficient progress to ensure a prompt completion of the evaluation; and
- (2) the parent and the new LEA agree to a specific time when the evaluation will be completed. [19 Texas Administrative Code, §89.1011\(f\). Full Individual and Initial Evaluation](#)

For additional information including more questions and answers please see [TEA SPP 11 page](#)