

WINFREE ACADEMY CHARTER SCHOOLS
MEETING MINUTES
OF THE NON-PROFIT BOARD OF DIRECTORS

Administration Building
1840 Hutton Drive Suite 130
Carrollton, Texas 75006

August 19, 2025
11:00 AM

The Board of Directors met in a special session at the Winfree Academy administration building on August 19, 2025 convening at 11:00 pm. A quorum was present. Secretary, Susan Younger called the meeting to order.

Board Members Present: Presiding Officer - Susan Younger, Greg Ward, Mark Hoffman (videoconference), Gabrielle McCormick (videoconference)

Board Members Absent: Mikeela Hudson

Administrators Present: Brandy Schott, Carrie Alexander, Deirdre Staples

School Staff Present: Morgan Przybylski, Randy Sumrall

Public Comments: None

Consent Agenda

1. Consider Approval of the Minutes for July 1, 2025.
2. Consider Approval of the Minutes for August 5, 2025.
3. Consider Approval of Amendment to Board Policy Group 4 - Personnel - Reporting Child Abuse and Neglect. School Administration pulled this item from consideration. **No Action.**
4. Consider Approval of Amendment to Board Policy Group 4 - Personnel - Reporting Employee Misconduct.

Motion by Susan Younger to approve the Consent Agenda with the exception of 3.3 Amendment to Board Policy Group 4 – Personnel – Reporting Child Abuse and Neglect. Gabrielle McCormick seconded the motion. In favor, Greg Ward, Mark Hoffman, Susan Younger, Gabrielle McCormick. None Opposed. **Motion Carried.**

Reports

Superintendent Debrief – Presentation by Brandy Schott

- a. Special Education Annual Report
- b. Campus Communication Project TEC 37.108(a)(2)

Action Agenda

1. Public Hearing and Approval of the 2025 Charter FIRST Rating and Annual Financial Management Report. Presentation by Carrie Alexander. Motion by Greg Ward to accept and approve the 2025 Charter FIRST Rating and Annual Financial Management Report. Seconded by Mark Hoffman. All in favor by Mark Hoffman, Gabrielle McCormick, Susan Younger, Greg Ward. None Opposed. None Opposed. **Motion Carried.**
2. Consider Approval of the 2025-2026 District Improvement Plan.

Presentation by Brandy Schott. Motion by Mark Hoffman to approve the 2025-2026 District Improvement Plan. Seconded by Greg Ward. All in favor by Mark Hoffman, Gabrielle McCormick, Susan Younger, Greg Ward. None Opposed. None Opposed. **Motion Carried.**

Request by Superintendent to consider 3.4 prior to 3.3.

3. Consider Approval of Amendment to Board Policy Group 3 - STUDENTS, Student Health Advisory Council (LOCAL). Presentation by Brandy Schott. Motion by Susan Younger to approve the Amendment to Board Policy Group 3 STUDENTS, Student Health Advisory Council (LOCAL). Seconded by Greg Ward. All in favor by Mark Hoffman, Gabrielle McCormick, Susan Younger, Greg Ward. None Opposed. None Opposed. **Motion Carried.**
4. Consider Approval of Amendment to Board Policy Group 2 - INSTRUCTION, Student Health Curriculum. Presentation by Brandy Schott. Motion by Susan Younger to approve the Amendment to Board Policy Group 2 – INSTRUCTION, Student Health Curriculum. Seconded by Mark Hoffman. All in favor by Mark Hoffman, Gabrielle McCormick, Susan Younger, Greg Ward. None Opposed. None Opposed. **Motion Carried.**
5. Consider Approval of Amendment to Board Policy Group 1 - GOVERNANCE, Board Meetings. Presentation by Brandy Schott. Motion by Susan Younger to approve the Amendment to Board Policy Group 1 – GOVERNANCE, Board Meetings. Seconded by Gabrielle McCormick. In favor by Mark Hoffman, Gabrielle McCormick, Susan Younger, Greg Ward. None Opposed. None Opposed. **Motion Carried.**
6. Consider Approval of Amendment to Board Policy Group 1 - GOVERNANCE, Security Officers. Presentation by Brandy Schott. Motion by Greg Ward to approve the Amendment to Board Policy Group 1 – GOVERNANCE, Security Officers. Seconded by Mark Hoffman. In favor by Mark Hoffman, Gabrielle McCormick, Susan Younger, Greg Ward. None Opposed. None Opposed. **Motion Carried.**
7. Consider Approval of Amendment to Board Policy Group 1 - GOVERNANCE, Parental Engagement Policy. Presentation by Brandy Schott. Motion by Susan Younger to approve the Amendment to Board Policy Group 1 – GOVERNANCE, Parental Engagement Policy. Seconded by Gabrielle McCormick. In favor by Mark Hoffman, Gabrielle McCormick, Susan Younger, Greg Ward. None Opposed. None Opposed. **Motion Carried.**

Susan Younger closed for Executive Session at 12:31 pm.

Executive Session

Closed Session pursuant to Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law.

8. **Executive Session** pursuant to:
 1. Sec. 551.072 Real Property
 - a. Short-term financing
 2. Sec. 551.076 Security Devices
 - a. Review School Safety Audit Report.

Susan Younger reconvened the open meeting at 1:42 pm.

Consider Approval of items discussed in Executive Session.

1. Section 551.072 - Authorize the superintendent to negotiate a contract with a financial institution for short-term financing.
Motion by Mark Hoffman to authorize the superintendent to negotiate a contract with a

financial institution for short-term financing. Seconded by Greg Ward. All in favor by Mark Hoffman, Gabrielle McCormick, Susan Younger, Greg Ward. None Opposed. **Motion Carried.**

3. Section 551.076 - Review the 2025 School Safety Audit Report.
Motion by Susan Younger to accept and approve the 2025 School Safety Audit Report.
Seconded by Greg Ward. All in favor by Mark Hoffman, Gabrielle McCormick, Susan Younger, Greg Ward. None Opposed. **Motion Carried.**

Susan Younger adjourned meeting at 1:43 pm.

Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551 concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Consultation with Attorney
551.072	Deliberation Regarding Real Property
551.073	Deliberation Regarding Prospective Gift
551.074	Personnel Matters
551.075	Conference Relating to Investments and Potential Investments Attended by Board of Trustees of Texas Growth Fund
551.076	Deliberation Regarding Security Devices
551.082	School Children, Employees, Disciplinary Matter or Complaint
551.084	Investigation; Exclusion of Witness from Hearing

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final decision, or final vote shall be either:

- a) in the open meeting covered by the Notice upon the reconvening of the public meeting or,
- b) at a subsequent public meeting of the Board upon notice thereof; as the Board shall determine.

This agenda is part of the Notice of Meeting in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. The order of items posted on the agenda may be changed by consensus of the Board Members. This meeting will exclusively address posted agenda items. No other items will be discussed. This notice was posted in compliance with the Texas Open Meetings Act on August 15, 2025 @ 1:00 pm.

Deirdre Staples

Executive Director of Compliance