

WINFREE ACADEMY CHARTER SCHOOLS
MEETING MINUTES
OF THE NON-PROFIT BOARD OF DIRECTORS

Administration Building
1840 Hutton Drive Suite 130
Carrollton, Texas 75006

September 18, 2025
5:00 pm

The Board of Directors met in a special session at the Winfree Academy administration building on September 18, 2025 convening at 5:03 pm. A quorum was present. Vice Chair, Mark Hoffman called the meeting to order.

Board Members Present: Mark Hoffman, Gabrielle McCormick (via teleconference), Susan Younger, Greg Ward

Board Members Absent: Mikeela Hudson

Administrators Present: Brandy Schott, Carrie Alexander, Deirdre Staples

School Staff Present: DJ Elkin

Public Comments: None

Mark Hoffman closed for an executive meeting of the Board at 5:06 pm to Consider Approval of Resolution and Action Plan with attorney (Action Agenda #7).

Executive Session

Closed Session pursuant to Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law.

1. Section 551.071 Consultation with Attorney
 - a. Deliberation and Approval regarding Agreed Resolution and Action Plan pursuant to TEC 39.003.

Mark Hoffman reconvened the open meeting at 5:59 pm.

Consider Approval of items discussed in Executive Session pursuant to:

1. Section 551.071 Consultation with Attorney
 - a. Deliberation and Approval regarding Agreed Resolution and Action Plan pursuant to TEC 39.003.

Motion by Mark Hoffman to approve the Agreed Resolution and Action Plan pursuant to TEC 39.003 and authorize the Board Chair to execute the Resolution for submission. Greg Ward seconded the motion. In favor, Mark Hoffman, Gabrielle McCormick, Greg Ward, Susan Younger. None Opposed. **Motion Carried.**

Consent Agenda

Consider Approval of the Minutes for August 19, 2025. Motion by Mark Hoffman to approve the consent agenda as presented. Susan Younger seconded the motion. In favor, Mark Hoffman, Gabrielle McCormick, Greg Ward, Susan Younger. None Opposed. **Motion Carried.**

Reports

Superintendent Debrief – Presentation by Brandy Schott. No report.

Action Agenda

1. Consider Approval of Amendment to Board Policy Group 3 - STUDENTS, Personal Communication Devices. Presentation by Brandy Schott. Motion by Mark Hoffman to approve Amendment to Board Policy Group 3 - STUDENTS, Personal Communication Devices. Seconded by Gabrielle McCormick. In favor, Mark Hoffman, Gabrielle McCormick, Greg Ward, Susan Younger. None Opposed. **Motion Carried.**
2. Consider Approval of Amendment to Board Policy Group 4 - PERSONNEL, Prohibition on Diversity, Equity, and Inclusion Duties. Presentation by Brandy Schott. Motion by Greg Ward to approve Amendment to Board Policy Group 4 - PERSONNEL, Prohibition on Diversity, Equity, and Inclusion Duties. Seconded by Mark Hoffman. In favor, Mark Hoffman, Gabrielle McCormick, Greg Ward, Susan Younger. None Opposed. **Motion Carried.**
3. Consider Approval of Amendment to Board Policy Group 4 - PERSONNEL, Instructional Requirements and Prohibitions. Presentation by Brandy Schott. Motion by Susan Younger to approve Amendment to Board Policy Group 4 - PERSONNEL, Instructional Requirements and Prohibitions. Seconded by Mark Hoffman. In favor, Mark Hoffman, Gabrielle McCormick, Greg Ward, Susan Younger. None Opposed. **Motion Carried.**
4. Consider Approval of Amendment to Board Policy Group 3 - STUDENTS, Concussion Response. Presentation by Brandy Schott. Motion by Mark Hoffman to approve Amendment to Board Policy Group 3 - STUDENTS, Concussion Response. Seconded by Gabrielle McCormick. In favor, Mark Hoffman, Gabrielle McCormick, Greg Ward, Susan Younger. None Opposed. **Motion Carried.**
5. Consider Approval of Amendment to Board Policy Group 4 - PERSONNEL, Professional Development. Presentation by Brandy Schott. Motion by Mark Hoffman to table the Amendment to Board Policy Group 3 - STUDENTS, Personal Communication Devices. Seconded by Greg Ward. In favor, Mark Hoffman, Gabrielle McCormick, Greg Ward, Susan Younger. None Opposed. **Motion Carried.**
6. Consider Approval of Amendment to Salary & Stipend Schedule. Presentation by Carrie Alexander. Motion by Mark Hoffman to approve Amendment to Salary & Stipend Schedule Seconded by Greg Ward. In favor, Mark Hoffman, Gabrielle McCormick, Greg Ward, Susan Younger. None Opposed. **Motion Carried.**

7. Consider Approval of Resolution and Action Plan. Item considered first on the agenda.

Mark Hoffman closed for an executive meeting of the Board at 6:38 pm.

Executive Session

Closed Session pursuant to Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law.

Executive Session pursuant to:

2. Section 551.072 Real Property
3. Section 551.074 Personnel Matters
4. Section 551.076 Security Devices

Mark Hoffman reconvened the open meeting at 7:53 pm. **No action taken.**

Mark Hoffman adjourned meeting at 7:53 pm.

If during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board is required, then such a closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board may conveniently meet in such closed or executive session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

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| 551.071 | Consultation with Attorney; Closed Meeting |
| 551.072 | Deliberation Regarding Real Property; Closed Meeting |
| 551.073 | Deliberation Regarding Prospective Gift; Closed Meeting |
| 551.074 | Personnel Matters; Closed Meeting |
| 551.075 | Conference Relating to Investments and Potential Investments
Attended by the Board of Trustees of Texas Growth Fund; Closed
Meeting |
| 551.076 | Deliberation Regarding Security Devices; Closed Meeting |
| 551.082 | School Children, Employees, Disciplinary Matter or Complaint;
Closed Meeting |
| 551.084 | Investigation; Exclusion of Witness from Hearing |

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final decision, or final vote shall be either:

- a) in the open meeting covered by the Notice upon the reconvening of the public meeting or,
- b) at a subsequent public meeting of the Board upon notice thereof; as the Board shall determine.

This agenda is part of the Notice of Meeting in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. The order of items posted on the agenda may be changed by consensus of the Board Members. This meeting will exclusively address posted agenda items. No other items will be discussed. This notice was posted in compliance with the Texas Open Meetings Act on September 12, 2025 at 5:00 p.m.



Executive Director of Compliance